

**OECI Training A&D Auditors – INVERUNO – November 19-21 - 2018
PROGRAMME**

November 19th afternoon

Arrival at Milan Malpensa airport and transfer to Villa Verganti- Veronesi –

19.00-19.30 – Brief introduction to the OECI

19.30 Welcome drink and dinner – Villa Dining room

Nov. 20th		Nov 21th	
09.00 - 09.30	Introduction training and trainees	09.00 - 09.30	The Standards Introduction and discussion
09.30 - 10.00	General OECI A&D Presentation	09.30 - 10.15	Mock inspection exercise Preparation
10.15 - 10.30 COFFEE		10.15 - 10.30 COFFEE	
10.00 - 11.00	Quality System Audit: definition and phases	10.30 - 11.00	Mock inspection exercise Feedback Group 1
11.00 - 11.30	e-tool and website	11.00 - 11.30	Mock inspection exercise Feedback Group 2
11.30 - 12.00	Audit: phases	11.30 - 12.00	Mock inspection exercise Feedback Group 3
12.00 - 12.30	Audit: the process Roles in the process	12.00 - 12.30	Mock inspection exercise Feedback Group 4
12.30 - 13.15 LUNCH		12.30 - 13.15 LUNCH	
13.15 - 14.15	Mock inspection exercise Standards and questionnaire	13.15 - 14.30	Audit: Closing meeting Reporting with practical exercises
14.15 - 15.15	Audit: the process	14.30 - 15.00	Evaluation and certificate
15.15 - 15.30 COFFEE	END OF COURSE AND TRANSFERTS TO: MILAN MALPENSA AIRPORT		
15.30 - 16.15	Audit: practical exercises		
16.15 - 17.00	Audit: asking questions		
19.30 SOCIAL DINNER AT: SARDINIA RESTAURANT - INVERUNO			